

READY RESERVE BATTALION

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This revision of GSDF Regulation 611-2 supercedes all previous versions which should be destroyed

1. **PURPOSE:** To establish policies and procedures for membership, command responsibility, administrative accountability, and training requirements for the Georgia State Defense Force Ready Reserve Battalion.

2. **APPLICABILITY:** This regulation applies to applicants and to assigned members of the GSDF Ready Reserve Battalion.

3. **POLICY:**
 - a. The GSDF Ready Reserve Battalion exists to serve the interests of members of the Georgia State Defense Force who are unable to maintain full active status due to personal or work commitments, certain professional members who are only available during emergency call up, and to provide for entry into GSDF of prior military service applicants with valuable skills who possess a rank for which there is no available GSDF Table of Organization vacancy.

 - b. The Ready Reserve program promotes the best interests of the Georgia State Defense Force in that it allows the retention in an organized structure of trained and skilled members who would otherwise be unable to serve in time of emergency need.

 - c. The Ready Reserve program shall not be perceived or used as a method of avoiding normal GSDF membership training and service obligations.

 - d. Personnel assigned or attached to the Ready Reserve Battalion in lieu of active GSDF service are not eligible for promotion and accrue time in grade credit only for those months in which they attend drill, attend AT or participate in approved SAD missions/training exercises as part of their parent GSDF unit during the period of such assignment or attachment.

4. **LEGAL STATUS:** Members of the Ready Reserve Battalion remain bound by the Georgia Code of Military Justice and subject to the same standards of conduct and appearance as apply to members on GSDF active service status.

5. **OBLIGATIONS:**
 - a. Members of the Ready Reserve Battalion must have at least one complete GSDF duty uniform and have a valid GSDF ID Card in their possession.

b. Members are required to attend a minimum of two scheduled drills or approved mission/training exercises per year and to participate in at least one Annual Training (AT) every two years. Members who are out of state or country due to temporary employment, residency or missionary work are exempt from this requirement. All other exceptions must be requested through the Commander, Ready Reserve Battalion and approved by the Commander, GSDF. A member may not be excused from attending AT for two consecutive years.

c. Members who are out of state or country due to temporary employment, residency or missionary work are exempt from the above requirements for a period not to exceed two (2) years.

d. Members must maintain all required professional credentials and SDF minimum certifications.

6. ACCEPTANCE: Acceptance into the Ready Reserve Battalion is not automatic. It must be requested by the member through channels or, in the case of new applicants, recommended by the recruiting officer and submitted through channels for approval in the following manner.

a. Actively serving personnel:

- (1) Unit S1 prepares request using GSDF form 614-1A (Personnel Action).
 - (2) Unit Commander approves request; forwards to G1.
 - (3) G1 processes request.
 - (4) GSDF Personnel Board authorizes member's attachment to the Ready Reserve.
 - (5) G1 notifies Unit commander, Ready Reserve Commander and cuts attachment orders.
- Note: Return to active status will be requested and approved in the same manner.

b. Prior military applicants where there is no GSDF TOE vacancy for their authorized rank:

- (1) Recruiting Officer or Unit S1 initiates recommendation using GSDF Form 614-1A (Personnel Action).
 - (2) Unit Commander approves recommendation; forwards to G1
 - (3) G1 processes recommendation.
 - (4) GSDF Personnel Board authorizes assignment to RR.
 - (5) G1 notifies originator of request and Ready Reserve Commander; cuts assignment orders.
- Note: Reassignment from RR status into a vacant or provisional TOE position will be authorized by the GSDF Personnel Board based upon determination of need.

7. COMMAND AND ADMINISTRATION:

a. Operational command utilization and training responsibility for previously serving members of the GSDF attached to the Ready Reserve Battalion remains with Commander of their parent GSDF Unit.

b. Command and training responsibility for prior military service personnel not previously assigned GSDF unit and directly assigned to the Ready Reserve rests with the Ready Reserve Battalion Commander.

c. Members of the Ready Reserve are individually responsible for notifying the Commander of the Ready Reserve Battalion of the dates they fulfilled their drill attendance requirements. Commander, Ready Reserve shall periodically confirm this information with parent Unit Commanders.

d. Responsibility for maintaining accurate records of drill and AT attendance rests with the Commander Ready Reserve who may coordinate as necessary with parent unit commanders to ensure accuracy.

e. Ready Reserve personnel participating in Annual Training will report to, sign in and assemble at initial formation as a Ready Reserve Battalion. Immediately after initial formation, they will be dismissed from Ready Reserve control for training with their parent unit or a specified host unit for the remainder of the AT weekend.

f. Performance evaluations are not normally prepared for members of the Ready Reserve unless voluntarily submitted by a commander or staff supervisor to recognize the performance of a Ready Reserve member who has participated in the accomplishment of a special project tasking.

g. Ready Reserve Commander shall be responsible for taking action to retrieve ID Cards from Ready Reserve members who fail to meet drill and training attendance requirements, and for initiating a GSDF 614-1A Personnel Action Form to discharge the individual from GSDF service. Where applicable, he will notify the parent unit commander of this action.

- (1) Ready Reserve Commander will send the Form 614-1A to the G1.
- (2) G1 will review the 201 File to determine whether or not the individual is qualified for an Honorable Discharge Certificate and then present to Personnel Board for authorization to dismiss from service.
- (3) G1 will cut an order discharging the member from GSDF service and provide a copy, to include an Honorable Discharge Certificate where justified, to the member by US Mail.
- (4) Should a member fail to return his or her ID Card, protest or refuse to accept termination from service, the matter will be referred to the GSDF Judge Advocate General (JAG) for handling in accordance with provisions of GSDFR 635-100.

8. COMMUNICATIONS:

- a. The Ready Reserve Battalion Commander is responsible for prompt dissemination of GSDF need to know information, individual preparedness information and pertinent training opportunity information to members of the Ready Reserve. This shall include sending a muster letter via email or US Mail to each Ready Reserve member one month before reporting date for Annual Training.
- b. The Ready Reserve Battalion Commander shall periodically transmit a Newsletter or Fact Sheet to all assigned or attached members to keep them abreast of State Defense Force activities and updated training requirements. This may be accomplished in traditional or electronic form.

9. WEAR OF THE UNIFORM.

- a. Ready Reserve personnel will wear the authorized duty uniform when attending drills, training or voluntarily participating on State Active Duty orders in an operational mission or training exercise.
- b. Personnel qualified under this regulation may wear the uniform on special, non-duty occasions as authorized by their parent Unit Commander or the Ready Reserve Commander. Examples of such functions include parades, military balls, officer association meetings and similar occasions.

The proponent for this regulation is the ACofS, G1. Local supplementation or alteration is not authorized. Comments or suggested changes may be submitted directly to the ACofS, G1

By ORDER OF THE GOVERNOR

OFFICIAL:

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The Adjutant General



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